DAY OF MOVING CHECKLIST

MAKE SURE YOU HAVE NONE OF THESE IN YOUR OLD HOME

- Toxic materials (batteries, paints, cleaners, propane, flammables, bleach, batteries, mercury)
- Metals and wood from previous home repair or building projects
- Anything you’ve recently borrowed from neighbors or friends
- Lawn clippings and other landscaping refuse
- Slips of paper with log ins, passwords, or account information of any kind
- Extra keys (for both places)

MAKE SURE YOU TAKE THESE TO YOUR NEW HOME

☐ Extra supplies (tape, bubble wrap, etc)
☐ A floor plan of your new home (to determine furniture placement)
☐ Directions for items requiring special attention (chandeliers, collectibles, delicate plants, etc.)
☐ All important documents placed in one binder (leases, floor plans, maps to your new home, etc.)
☐ Copies of keys for friends helping out or movers, in case they get to your new home ahead of you.
☐ An inventory of boxes/items that will be going.
☐ Plenty of water and at least one meal for friends and family helping you out or the movers.
☐ Toiletries for the new bathroom.
☐ Cash for payment/tips/miscellaneous

DOUBLE CHECK THAT MEASURING TAPE! MAKE ABSOLUTELY CERTAIN THE FOLLOWING CAN STILL FIT IN YOUR NEW HOME.

☐ Couch
☐ Large chairs
☐ Barcaloungers
☐ One-piece bookshelves
☐ Bed frames
☐ Tables
☐ Framed art
☐ Fridge
☐ Washer/dryer
☐ Other appliances

STRATEGY

- Arrive at your new home as early as possible to make sure utilities and services are connected.
- Check traffic and weather reports and share the info with your friends or movers.
- Make sure your friend or the mover driving has your exact address and keep his cell number on hand.
- If moving yourself, help out as much as possible but don’t shy away from directing the action either.
- If using movers, unloading you should stay out of the way unless they specifically ask for your assistance.
DAY OF MOVING CHECKLIST

LAST LOOKS

Make one last tour of your home to confirm you or your utility company have shut off all switches and services:

- Water
- Electricity
- Heat & air (furnaces, boilers, & AC)
- Cable & Internet
- Phone
- Lawn clippings and other landscaping refuse
- Make sure carbon monoxide or fire alarms you may are on when you leave the old home and arrive at the new one.
- Shut and lock all windows and doors.
- Double check your attic and basement for anything missing.
- Initial all changes to all copies of all documents over the course of the day — do not delegate this.
- Drop off kids and/or pets at pre-arranged site.
- Make a note of all utility meter readings.
- Thank your friends for all their hard work and promise to help them next time they move.
- Or thank and pay the movers their stated fee. Include at least a $20 tip per mover, more if your new home is 4 floors or above.
- Before unpacking, double check your inventory list/bill of lading and see if all the boxes and items made it into your new home.
- If not, ask your friends or the movers to check the truck or your old home.
- If the item(s) still can not be found, retrace your friends’ steps or call the movers’ main office to file a complaint.

Unpack at your leisure and enjoy your first night in your new home. Congratulations!